

## GRANT APPLICATION GLOSSARY OF TERMS

**1. Number of volunteers** (Section II) - Please provide details on how many hours, on average the volunteers work. The purpose of this question is to get a general overview of your organization's design and the role volunteers play in your organization. For information on dollar value of volunteer time, consult <https://independentsector.org/newspost/value-volunteer-time>.

**2. Grant Purpose Definitions** (Section III) See "Eligibility Guidelines" for more information

**a. Seed/Pilot funding:** funding for innovative and/or start-up programs/projects

**b. Project/Program support:** a specific project/program within your organization

**c. Capacity Building:** creating more, higher quality and/or more sustainable services (research, assessment, expansion, resource development, etc.)

**d. General Operating support:** day-to-day costs of running your organization (office space, staff salaries, marketing materials, etc.)

**3. Performance Measures** (Section IV) – Please provide which data/information will be collected and how (surveys, test scores, media attention, awards, longitudinal studies, etc.).

**4. Goals** (Section IV) - Measurable statements of activities proposed in the grant request. When appropriate, please include a date for the goal to be accomplished when writing your goals. In most cases, baseline data (i.e., the current or starting level) should also be included. Exceptions include, but are not limited to, funding for a new program.

**Goals can be listed as:**

**a. Outputs:** Direct products of the activities proposed - usually measured in terms of volume of work accomplished – for example, number of people served; and/or

**b. Outcomes:** Benefits or changes to individuals, families, communities, etc. resulting from program participation – for example, percentage of individuals with a 50% or better reduction in their symptoms.

**Examples:**

Goals without baseline data:

1. To serve 1,300 people in 2020.
2. To raise \$35,000 in additional funding by 12/31/2020.

Goals with baseline data:

1. To increase the number of LGBTQ Texans served from 125 to 200 by 12/31/2020.
2. To increase the number of doctors providing culturally competent care to LGBTQ persons from 1 to 3 by 12/31/2020.
3. To reduce the wait-list for transitional housing for homeless LGBTQ youth by 25%, from 20 to 15.

**5. Nonurban geographic area** – geographic areas with less than 200,000 population qualify as nonurban areas.